

Splitting a Bill of Materials

TITLE: How To Split a BOM

DATE: March 2015

SUBJECT: BOM

ABSTRACT: This function is useful for breaking down long BOMs into sections.

How to Split a BOM

To split a BOM:

1. Right click the row next to where you wish to split (selecting either above or below works).
2. Select “Split” from the window.
3. Under “Split” you can choose where you would like the split to take place. Below, Above, or Vertically, as seen in the picture below.

